

**Claysburg-Kimmel School District**  
**Work Session Minutes**  
**November 2, 2016**

The Claysburg-Kimmel School Board met in Work Session on Wednesday, November 2, 2016. The following people were in attendance: Rich Gergely, Cathy Barnes, Roger Knisely, Mona Eckley, Shelda Repko, Joe Musselman, Jonathan Burkett, Craig Burket, Jeremy Knott, Elizabeth Benjamin (Beard Legal Group, P.C.), Michele Crist, Juliana Helsel, Andy Trexler, Jerome Dodson, Brian Helsel, Stephen Puskar, Matt Hall, and Royce Boyd.

Ms. Boyd explained that each year the administration requests authorization to apply for all pertinent Federal and State grants for the next school year. This will be included on the agenda for the official meeting.

Ms. Boyd reported that the Finance Committee met with A & M Transit to discuss renewal of the transportation contract, which will expire on June 30, 2017. Ms. Boyd explained the proposed transition to propane buses. Members of the Finance Committee discussed the negotiation process and potential savings to be realized through the addition of new buses and through the move to propane fuel.

Ms. Boyd gave an update on the feasibility study process. Mr. Parks recommended the district contract for both a topographic survey and a boundary survey before proceeding further. There was discussion regarding securing quotes for the survey. Ms. Boyd also discussed the Energy Audit process. Mr. Kramer is ready to present his proposal and plans to attend the official meeting.

Dawn Hershberger submitted her resignation from her position as a custodian. Administration discussed a replacement for Dawn as well as recommendations for support staff substitutes and instructional substitutes.

Ms. Boyd discussed additions to the list of approved volunteers; these will be presented for approval at the official meeting.

Ms. Boyd also presented a packet of job descriptions for supplemental positions. She discussed the addition of two supplemental positions: National Honor Society Advisor and TSA Advisor.

Ms. Boyd also discussed Spring Coaching positions.

The 1:1 Policy was approved at the October meeting and will be presented for a second reading at the official meeting. Administration also presented a 1:1 Student Handbook. There was discussion regarding necessary device repairs. Administration will research options to present at the official meeting.

A discussion was held regarding the Wrestling Boosters sponsoring the team to attend Camp Blue Diamond.

Administration gave a presentation regarding PVAAS and SPP scores.

The board adjourned at 10:08 pm.

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Board Secretary