

**Claysburg-Kimmel School District**  
**Committee Minutes**  
**June 8, 2016**

The Claysburg-Kimmel School Board met in Committee Session on Wednesday, June 8, 2016. The meeting was called to order at 7:18 pm. The following were in attendance: Rich Gergely, Roger Knisely, Cathy Barnes, Mona Eckley, Joe Musselman, Craig Burket, Jonathan Burkett, Shelda Repko, Jeremy Knott, Matt Hall, Stephen Puskar, Carl Beard (Andrews & Beard), Royce Boyd, and Michelle Smithmyer.

Mr. Knott reported that the Board met in Executive Session earlier in the evening for the purpose of discussing personal items.

Ms. Boyd explained that the following policies will be presented for a second reading at the official meeting: 701.1 – Naming School District Facilities; 808 – Food Services; 827 – Conflict of Interest; 626 – Federal Fiscal Compliance; and 626.1 – Travel Reimbursement-Federal Programs. The first reading of these policies was approved at the May meeting.

The recently approved Agreement between the Claysburg-Kimmel School District and The Claysburg-Kimmel Education Association lengthened the school term for teachers from 184 days to 185 days. Ms. Boyd reported that she worked with the Association to add a professional development day to the 2016-2017 calendar. Thursday, August 25<sup>th</sup> will be a full day in-service session for our teachers. The approved calendar includes a second in-service day on Monday, August 29<sup>th</sup> and the first student day will be on Tuesday, August 30<sup>th</sup>.

Ms. Boyd explained that the District is beginning the process of updating our Comprehensive Plan. The Comprehensive Planning Committee members must include two community representatives and 2 business representatives. Ms. Boyd explained that the business representatives should live in the District and represent a business that is located in the District. Susan Diehl, Marianne Dodson, and Kent Walter have agreed to serve on the Committee. Ms. Boyd has reached out to Tim Cleveland to also serve.

Mr. Hall reviewed revisions to the Elementary Student Handbook.

Danielle Simpson submitted her resignation from her position as Elementary Guidance Counselor. Ms. Boyd reported that the position was advertised and a number of applications were received. Administration is in the process of reviewing.

Administration presented a job description for a Makerspace/STEAM Facilitator position. This is a new position and is included in the proposed 2016-2017 budget. There was discussion regarding the requirements for this position.

Ms. Boyd discussed vacant positions in the District. Administration is reviewing applications. A special board meeting may be necessary during the summer months to discuss recommendations for these positions.

Bryan Kulick submitted his resignation from his position as Jr. High Boys' Basketball Coach.

Ms. Boyd presented recommendations for a number of athletic positions (paid and volunteer). A list will be presented for approval at the official meeting.

Mrs. Smithmyer explained that as the Board does not typically meet during the month of July. A recommendation for the Board to authorize the administration to pay all necessary bills that come due during the summer months will be included on the official agenda. A list of all paid bills will be presented for approval at the August board meeting.

Ms. Boyd discussed the proposed Open Campus Agreement. This is a five year agreement and is an outgrowth of the Central PA Digital Learning Foundation. CKSD will be a member with 25 other districts. This Cooperative Agreement will make available to our students additional courses not offered on site at CK. There is not fee to the District until a student takes a course.

Annually, our maintenance and technology staffs compile a list of Obsolete Equipment to present for authorization for disposal. This list will be presented at the official meeting.

Ms. Boyd discussed the MOU with the Bulldog BackPack program. This will be fine-tuned and presented for approval at the next meeting.

Mrs. Smithmyer discussed the proposed 2016-2017 Salary List. Salary increases are as per the approved contracts with our associations.

Mrs. Smithmyer discussed the 2016 Homestead and Farmstead Exclusion Resolution; this resolution will be presented for approval next week. The discount for residents of our District will be approximately \$240.00.

Mrs. Smithmyer discussed proposed Real Estate Taxes and the proposed budget for the 2016-2017 fiscal year. The Board discussed options for an increase in real estate taxes.

Administration is currently accepting proposals for a number of improvements: Elementary Dishwasher replacement, Telephone System replacement, and Wrestling Mat replacement. Bids for all are due to the Business Office at noon on Friday, June 10<sup>th</sup>. If these items are approved as part of the General Fund Budget, administration will present recommendations for these items.

Ms. Boyd discussed energy audit services as well as a feasibility study for improvements to our athletic/maintenance facilities. Again, if these items are approved as part of the General Fund Budget, administration will ask the Board for authorization to move forward with both studies over the summer months.

Mr. Knott and Ms. Boyd discussed the CKSD Annual Plan document. This will be presented for approval at the official meeting.

Motion by Burkett, seconded by Musselman, to adjourn at 10:10 pm.

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Board Secretary