

**Claysburg-Kimmel School District**  
**Work Session Minutes**  
**January 3, 2018**

The Claysburg-Kimmel School Board met in Work Session on Wednesday, January 3, 2018. The following people were in attendance: Cathy Barnes, Roger Knisely, Mona Eckley, Shelda Repko, Heidi Kennedy, Craig Burket, Geri Mock, Rich Gergely, Jonathan Burkett, Matthew Gill, Amy Gill, Mandi Daugherty, Aaron Detwiler (Bedford Gazette), Elizabeth Benjamin (Beard Legal Group, P.C.), Matt Hall, Steve Puskar, Darren McLaurin, and Michelle Smithmyer.

Mr. Gergely acknowledged that the Board met, earlier, in the evening, in Executive Session for the purpose of discussing personnel items.

The Board discussed the Board Vacancy created when Mr. Burkett resigned. Letters of Interest from applicants are due to the District by Friday, January 5<sup>th</sup>. Three letters of interest have been received to date. Two applicants were in attendance at the Work Session, Mandi Daugherty and Amy Gill. The Board asked both applicants to speak regarding their desire to join the Board. Mr. Gergely will contact the third applicant, Jeff Dugan, to offer him the same opportunity at next week's meeting. The Board plans to make a selection during the official meeting on January 10<sup>th</sup>.

Mr. McLaurin explained that the financial audit report for the fiscal year ended June 30, 2017 has been completed. Mrs. Smithmyer explained that the report has been filed and advertised; it is available on the District website and will be distributed to Board Members at next week's meeting where the Administration will ask the Board to approve the report.

The Act 1 Real Estate Tax Index for 2018-2019 for CKSD is 3.6%. Mrs. Smithmyer explained that we will ask the Board to approve a resolution indicating the District does not plan to increase real estate taxes above the Act 1 Index for the 2018-2019 fiscal year.

Ms. Benjamin explained the need to revise the previously approved Contract for Consulting Services with Dr. Hatten. This Contract will be presented for approval at the official meeting.

Ms. Benjamin discussed a Resolution regarding the PSBA v. Simon Campbell lawsuit. She explained that Beard Legal has recommended this Resolution to local School Boards.

The District accepted proposals for both Athletic Trainer Services and Commercial Insurance Services. Mrs. Smithmyer reviewed the results of both.

Administration will ask the Board to approve Dr. Hoover as our District Dentist and Claysburg Physician Group as our District Physician at next week's meeting.

Additions to the list(s) of substitutes will be presented for approval at the official meeting.

The Administration recommends that Kayla Musselman be appointed to the position of Day to Day Substitute at the Secondary School.

The Administration recommends that David Blough be added to the list of Approved Bus Drivers.

The Administration recommends that Elizabeth Harclerode be appointed to the position of AmeriCorps Staffer, pending receipt of all appropriate clearances.

The Before/After School Tutoring program began at both the Elementary and Secondary school during December. The Board asked for an update regarding number of participants. A list of teachers will be presented for retroactive approval at the official meeting.

Administration will present a list of additions to the Approved List of Volunteers at the official meeting.

The Administration will ask for retroactive approval of Harry McMullen to the position of Assistant Varsity Boys' Basketball Coach.

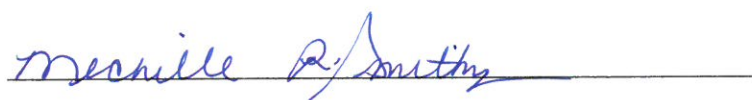
There was discussion of the need to upgrade the dugouts for Junior High Softball. Mr. Helsel will form a committee for further discussion.

The Boosters secured the donation of an additional refrigerator for the Concession Stand in the High School Gym. A recommendation to accept the donation of the refrigerator will be included on the January 10<sup>th</sup> agenda.

Mr. Gergely discussed the proposed Committee Membership for 2018. He asked that Board Members contact him with any questions.

Mr. Puskar presented a trophy from FBLA. At the National FBLA Convention this past summer, Hailey Bradley was awarded 4<sup>th</sup> place for her Local Chapter Annual Business Report. This past fall, CK was notified that there was an error in the scoring calculations. Ms. Bradley actually received the first place award!

The meeting adjourned at 8:02 pm.

A handwritten signature in blue ink that reads "Michelle R. Smith". The signature is written over a horizontal line.

Board Secretary